

Attached please find the application and vendor letter for the 47th Hartwell Pre 4th Arts and Crafts festival on Saturday, June 29th, 2024.

Please read the vendor letter carefully to answer all your questions. Our festival has grown over the years, and since we assign spaces on a “first come, first served basis,” the sooner we receive your completed application and payment, the more likely it is you will be assigned your requested space. Please keep in mind that we attempt to place vendors selling similar items throughout the festival (except for food vendors who are all in one general area).

We hope you will join us for this year’s event!

Hartwell Service League





Hartwell Service League

Presents the 2024

Pre-4th Arts and Crafts Festival

Saturday, June 29th, 8:30am-2:30pm

Courthouse Square, Hartwell, GA

Thank you for your interest in becoming a vendor for the 47th Annual Hartwell Pre 4th Arts and Crafts Festival, sponsored by the Hartwell Service League. Please read all the information carefully.

EVENT INFORMATION

Hartwell Service League's 47th Pre-4th Arts and Crafts Festival

Saturday, June 29, 2024

Hartwell, GA

Arts and Crafts 8:30 a.m. to 2:30 p.m.

Children's Parade 10:00 a.m.

WE WILL OBSERVE ALL HEALTH AND SAFETY MANDATES AND GUIDELINES IN EFFECT ON JUNE 29.

GENERAL INFORMATION FOR ALL VENDORS

- Spaces assigned are first come/first served. No refunds will be given. Vendors will receive confirmation of application receipt. An event map and space assignment will be sent on June 15th.
- Vendor setup begins at 6:30 a.m. Vendors must be set up by 8:15 a.m. Streets and sidewalks must be cleared of vehicles and trailers by 8:15 a.m. Each space is 12 x 12 on pavement and a 10 x 10 pop-up tent is suggested. YOUR BOOTH, VEHICLE OR TRAILER CAN NOT EXTEND BEYOND YOUR ASSIGNED SPACE. Please measure your set-up before submitting your application. Pop-up tents should have weights to keep them anchored.
- Application can be filled out online and emailed...or printed, filled out, and mailed. Payment can be made by Venmo, PayPal, or check.
- All vendors are REQUIRED to stay until 2:30 pm.
- No bottled water may be sold as local non-profits give free water during the event.

FOOD VENDORS

- Food vendors must comply with guidelines from the Georgia Department of Public Health.
- We will be limiting the number of same-type food/beverage vendors to first come, first served to be fair to each vendor participating in the festival.
- Proof of liability insurance must be submitted by any food vendor preparing food on-site. If questions please contact us at Hartwell.Pre4th@gmail.com

CHILDREN'S ACTIVITIES

- No silly string, stink bombs, or other items deemed inappropriate may be sold.
- Proof of liability insurance must be submitted by any vendor with rides, jumping houses, etc. If questions please contact us at Hartwell.Pre4th@gmail.com.

ELECTRICITY

- A limited number of spaces with electricity will be available. These spaces will be supplied on a first-come, first-served basis. Each outlet will be equipped with one 110 plug. Bring your own 100 ft. - 150 ft. extension cord.

You may use your own generator, however we request it be quiet.

Complete the attached application and email to: Hartwell.Pre4th@gmail.com

Or mail to: P.O. Box 1065 Hartwell, GA 30643

Payment can be made via: 1. VENMO @Hartwell-ServiceLeague

2. PAYPAL Hartwell.Pre4th@gmail.com

Please be sure to select SEND TO FRIEND to avoid fees

3. CHECK mailed to:

Hartwell Service League PO Box 1065 Hartwell, GA 30643

NO REFUNDS, NO RAIN DATE

Questions: Hartwell.Pre4th@gmail.com



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Please complete all sections completely. Thank you!

Business/Organization Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Phone _____

Specific Items to be sold (food/beverage vendors please provide **complete** list of items you will be selling)

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Space/ Location/ Special Request _____

Early Bird Registration (received before June 1)

Number of Spaces @ \$60 each # _____ @ \$60 TOTAL: _____

Number of 110 V outlets @ \$50 # _____ @ \$50 TOTAL: _____

Total \$\$ Amount Owed: \$ _____

Late Registration (received after June 1)

Number of Spaces @ \$80 each # _____ @ \$80 TOTAL: _____

Number of 110 V outlets @ \$70 # _____ @ \$70 TOTAL: _____

Total \$\$ Amount Owed: \$ _____

Proof of liability insurance MUST be submitted with application for vendors cooking on premises and those with activities with rides, etc. Contact us at Hartwell.Pre4th@gmail.com if QUESTIONS

Please check how your payment is being made and under what name for VENMO and PAYPAL.

Payment can be made by: _____ CHECK: Mail to: HSL @ P.O. Box 10 Hartwell, Ga. 30643

_____ VENMO: @Hartwell-ServiceLeague NAME: _____

PLEASE PAY AS FRIEND
TO AVOID ADDITIONAL FEES

_____ P ' h ° Q Hartwell.Pre4th@Gmail.com NAME: _____

*****For HSL use only*****

Date App Rec'd by HSL _____ Payment Method _____ Date \$\$\$ Rec'd _____

Application # _____ Space Assigned _____ Electric Assigned _____